



ROTARY YOUTH EXCHANGE FLORIDA, INC.

Sharing the World with the Sunshine State

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EXCHANGE AGREEMENT – 2012-13

Exchange Partner:

In establishing this Exchange Agreement, Rotary Youth Exchange Florida (RYE-Florida) and the Exchange Partner above (Partner) agree to the following terms:

A. Foundation of Exchange

1. The districts involved in this exchange are properly certified by Rotary International, and that the exchange partner will be informed immediately of any change in certification status.
2. All students who are sponsored for exchange will be carefully selected and adequately prepared, a process to include personal interviews by Rotary Youth Exchange representatives of applicants and their parents, and orientation programs that include but are not limited to discussion of program rules, expectations of students, support systems, intercultural adaptation, and sexual abuse and harassment.
3. Every effort will be made to provide at least two host families for all exchange students, to appropriately select, screen, and prepare those host families, and to ensure that the families provide an appropriate and welcoming environment for the student. No family may host more than one student simultaneously, except for brief visits or emergencies.
4. Each hosted student will be provided, in advance of the student's arrival, the name and contact information of at least one Rotarian counselor, who may not simultaneously be a host parent.
5. In case of serious disciplinary or other problems concerning an exchange student, the host district will immediately contact the student's home district to discuss the problem before taking action to terminate an exchange.

B. Deadlines for Paperwork

1. Application forms must be received by the host district/multi-district no later than March 15, 2012.
2. All documents necessary for obtaining a student visa, including completed Guarantee Forms, must be returned to the sponsor district/multi-district no later than May 31, 2012.
3. These deadlines may be extended by agreement of both partners, in cases where last-minute additions or replacements are involved, or under other special circumstances.

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C. Specifics of Exchange and Requirements for Hosted Students

Item	Hosted by RYE-Florida	Hosted by Partner
1. Number of students to be hosted in 2012-13		
2. Age of students upon arrival (required or preferred)	Between 16 and 18½ - born between February 15, 1994 and August 15, 1996. Younger students may be considered; older students are ineligible for US student visas.	
3. Language requirements	Fluency in English is not required for students hosted by RYE-Florida. However, all inbound students should do their best to learn as much English as possible before arrival. Should private tutoring be necessary after arrival, the cost may be assigned to the student.	
4. Medical & Liability Insurance	Students must purchase the medical and liability insurance policy specified by RYE-Florida, and a student's visa documents will not be issued until such enrollment and payment are made. The insurance policies will meet the requirements of Rotary International and the US Department of State, and will cover the student from time of departure from home country until return.	
5. Transportation	All students must have a complete round-trip ticket to the destination specified by the host district. The ticket must have an OPEN return, or allow for a change of return date with minimal or no charges. Any students arriving without a complete round-trip ticket will be expected to provide an additional \$300 in emergency funds, over and above that specified below. Arrival airport will be determined by the assigned host district.	

Item	Hosted by RYE-Florida	Hosted by Partner
6. Arrival	Students must arrive between August 5 and August 12, 2012, unless otherwise specified by the assigned host district or host club. All inbound students are required to attend the inbound orientation scheduled for August 17-19, 2012.	
7. Duration of Exchange	The exchange shall extend through the end of the school year, for a minimum of 10 months.	
8. Costs Charged to Inbound Students (other than insurance and optional tours)	Inbound students will not be charged any costs for inbound orientation or other mandatory Rotary functions, or for school tuition or transportation. Students may be responsible for the cost of some school supplies, or for extra-curricular activities in which they participate.	
9. Emergency Fund	All students hosted by RYE-Florida must bring with them an emergency fund of US \$300, which will be collected and kept by the host district. The emergency fund, if not used, will be returned to the student at the conclusion of the exchange. If it is needed to be used during the year, the student's natural parents will be required to replenish the amount spent, to restore the balance to the \$300 level.	
10. Monthly Allowance	All inbound students will receive a monthly allowance from their host Rotary Club, in the amount of US \$75, for a minimum of ten months.	

D. Contact Information

Item	RYE-Florida	Partner
11. Primary Contact		
12. Secondary Contact	Al Kalter, RYE-Florida Chair Phone +1 904 673 5566 Fax +1 904 212 0020 Email al@ryeflorida.org	
13. Send applications, Guarantee Forms, and other documents to this address:		